

Welcome to the City of Mandurah

2021 Local Government Election
Candidate Information Session

11 August 2021



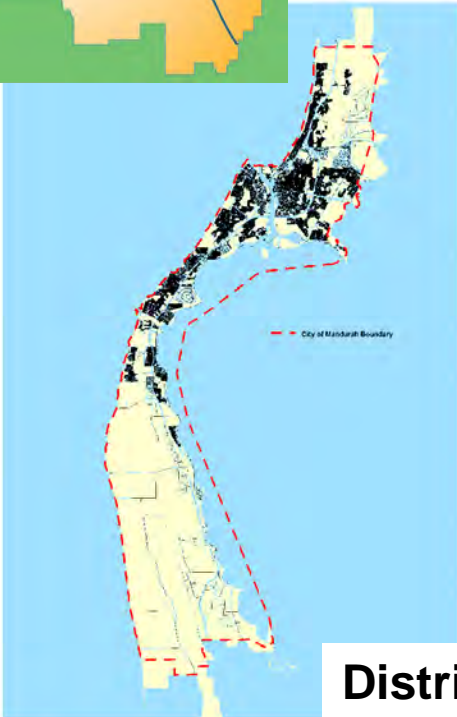
Welcome from Deputy Mayor Caroline Knight

- Role of Council
- Decisions impact on the day to day lives of the community
- Critical leadership role
- Commitment, time and responsibilities
- Act with integrity



City of Mandurah Elections

Peel



East Ward
2 vacancies



North Ward
1 vacancy



Town Ward
2 vacancies



Coastal Ward
1 vacancy

District: 1 Vacancy Mayor

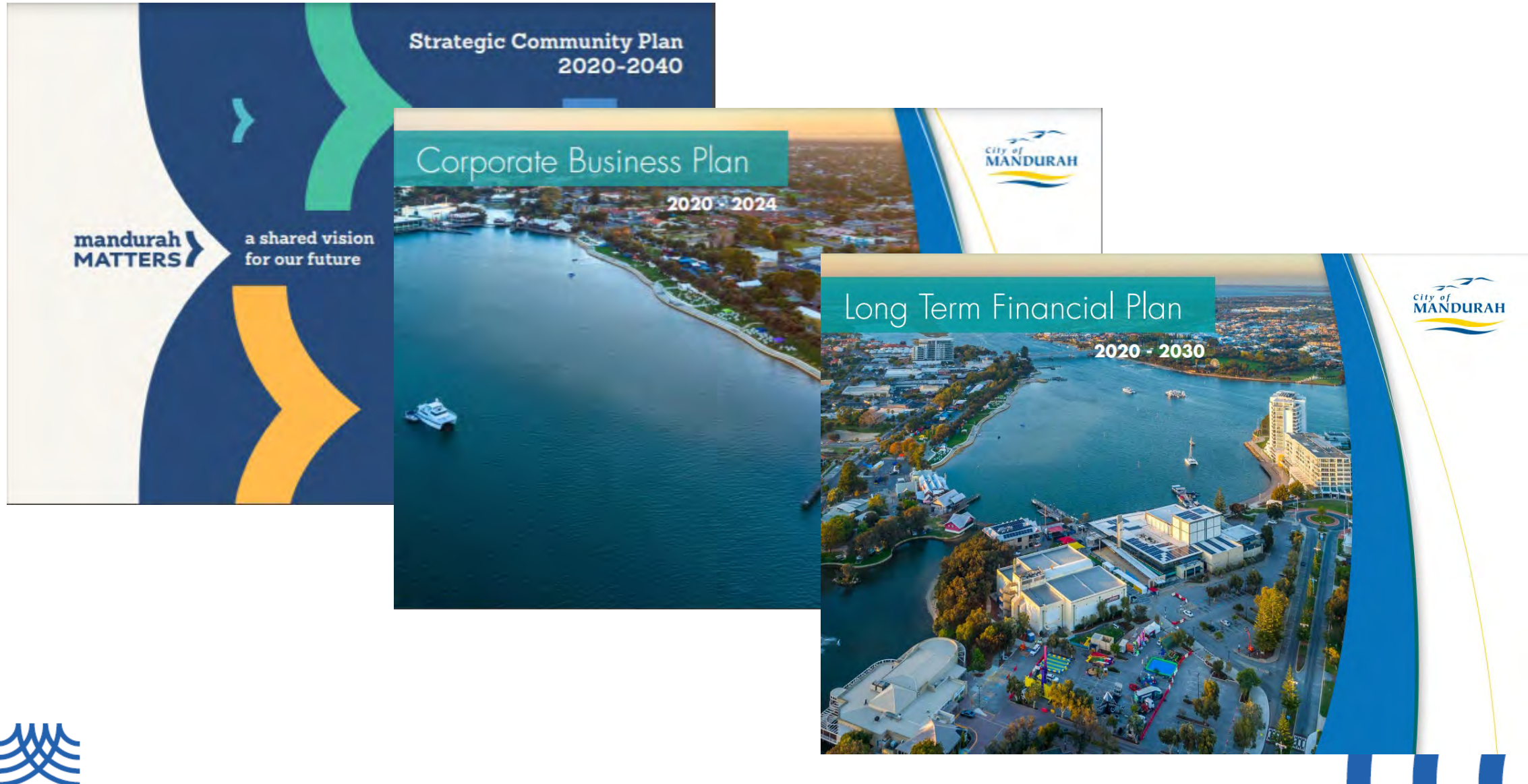


City of Mandurah Snapshot

- **Population 88,080** ABS ERP 2020
- **Population 119,877** Forecast population in 2036
- **Labour Force 38,531** (December Quarter 2020)
- **Number of Business 4,513** (ABS 2020)
- **Gross Regional Product \$3.38 billion** (NIEIR 2020)
- **Unemployment 10.5%** (March Quarter 2021)
- **Retail Spend \$281.9 million** in 2019/2020 (NIEIR) **2.5%** increase since 2018/2019
- **Building Approvals 3,009** (2020/2021 FY) **45%** increase since 2019/2020



Strategic Community Plan 2020-2040



Key Focus Areas

	Economic	Social	Health	Environment
Community Outcomes	<ul style="list-style-type: none">• Supporting and empowering local businesses• Creating local jobs and opportunities• Fostering innovation and creativity in enterprise• A diversity of employment, industries and enterprise• Giving consideration to the impact of industry on the environment	<ul style="list-style-type: none">• Engaging, enabling and promoting youth• People feeling safe no matter where they are• Hearing and embracing all voices• Vibrant and welcoming places for all to share• Protecting the natural environment as we create shared spaces	<ul style="list-style-type: none">• A compassionate, interconnected whole of health system• Technology and infrastructure that aids in better health• Readily available, highly accessible services and facilities• Appropriate support for an ageing population• An understanding of the importance of a protected natural environment in preventative health	<ul style="list-style-type: none">• Nature having a voice at the table in all decisions• A beautiful, clean, and sustainable environment for all• Preserving and celebrating the waterways - our greatest asset• Protecting the natural environment for generations to come• Deep engagement and respect for the environment
Underpinned by				
Organisational Excellence				
<p>An organisation that:</p> <ul style="list-style-type: none">• makes a difference through questioning, challenging and building resilience (COURAGE)• engages the community through collaboration, understanding and inclusiveness (CONNECTED)• embraces ideas and opportunities to shape an inspiring, diverse and dynamic community (INNOVATIVE)• upholds and protects our community through honesty, fairness and empathy (INTEGRITY)• delivers on its commitments to make a difference in our community (EXCELLENCE)				



Organisational Structure

Executive Leadership Team (ELT)



Mark Newman,
Chief Executive
Officer



Matthew Hall,
A/Director Built &
Natural
Environment



Casey
Mihovilovich,
Director
Business
Services



Jude Thomas,
Director Place
& Community



James
Campbell-
Sloan, Director
Strategy &
Economic
Development

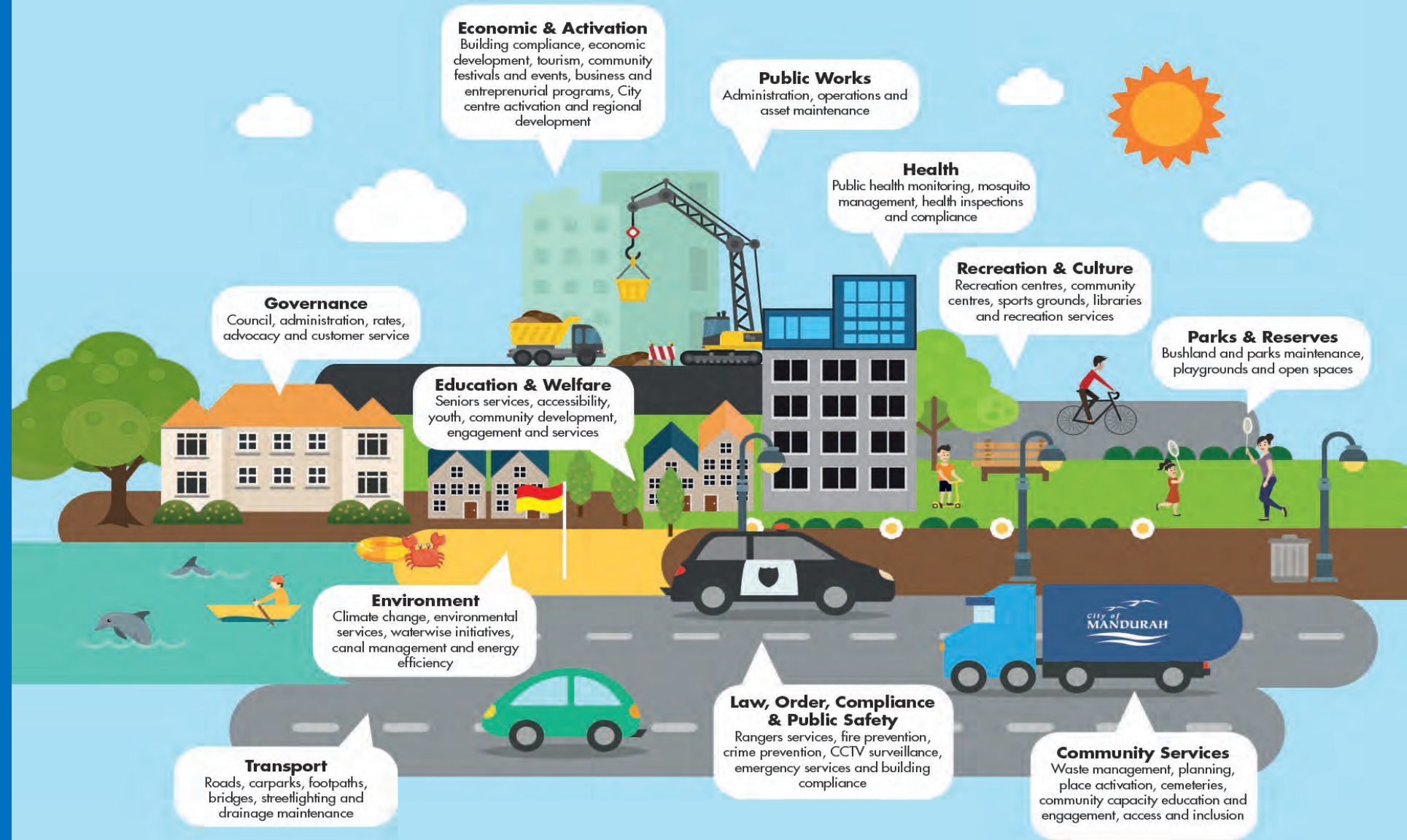
- 490 FTE
- 687 STAFF (including 73 casual employees)
- 32 PROFESSIONAL GROUPS
- 66% of our workforce live and work in Mandurah



Local Government Services

CEO Functions:

- Advise Council in relation to the functions of a local government
- Provide advice and information to Council for informed decision making
- Implement council decisions
- Manage the day to day operations
- Liaise with Mayor on the local government's affairs and performance of functions
- Responsible for the employment, management supervision, direction and dismissal of other employees



Key City Projects



Falcon Skate Park Upgrade – COMPLETE



Lakelands Park District Sports Facility – COMPLETE



Contd.

Key City Projects Contd.

Peel Street Upgrade



Pinjarra Road Upgrade



Enclosed Dog Park (Leslie Street)



Future Projects Snapshot

Dawesville Community Centre



Yalgorup National Park



Lakelands Pedestrian Bridge



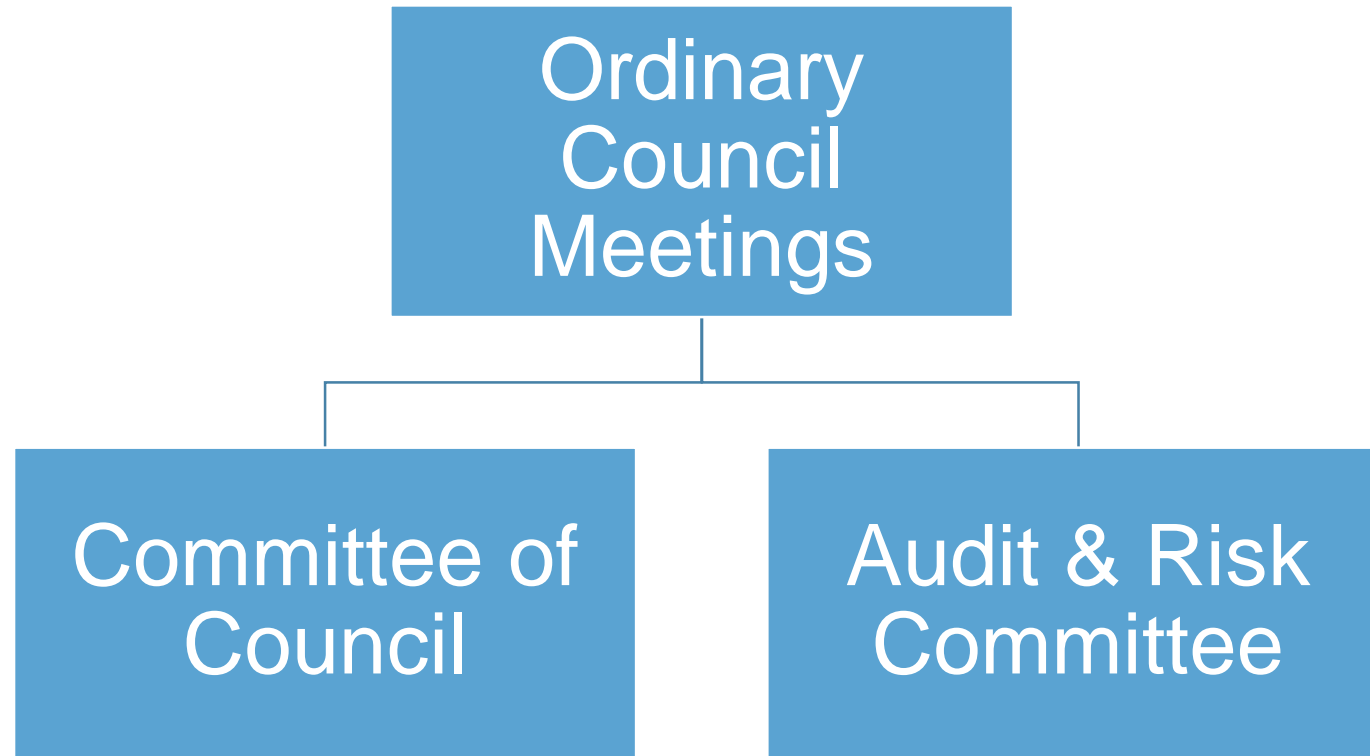
Advocacy Strategy

- **Advocacy is critical** if we are to influence change, across areas outside Council’s direct control
- **Advocacy framework** to guide Council’s advocacy efforts
- **Annual advocacy priorities** determined by Council
- Recent high-level **advocacy successes** have included:
 - Common Ground in Mandurah
 - Trial of Assertive Outreach Service
 - Peel Health Campus expansion
 - Dawesville Community Centre
 - Yalgorup National Park eco-tourism – first phase



<div>High</div> <div>↑</div> <div>Resourcing, effort and engagement (indicative)</div> <div>↓</div> <div>Low</div>	<div>Game changer</div> <div>Critical</div> <div>Important</div> <div>Beneficial</div> <div></div>	Transform Mandurah (initial suite of projects that will kickstart Mandurah’s economic revitalisation): <ul style="list-style-type: none"> - Relocation of a government agency - Data Array and research infrastructure - Australian Waterways Centre of Research and civic square - Tourism and convention centre precinct - High frequency street-based transit system in central Mandurah - Arts and Culture Precinct – inc Indigenous Cultural Centre - Commercial development of Western Foreshore - Yalgorup National Park Masterplan 		
		<ul style="list-style-type: none"> - Governance structure for Peel Harvey estuary 	<ul style="list-style-type: none"> - Peel Health Campus – expansion at current site - State waste strategy - FOGO v waste to energy 	<ul style="list-style-type: none"> - Common Ground Housing model in Mandurah
		<ul style="list-style-type: none"> - Permanent sand by-passing solution at both estuary mouths 	<ul style="list-style-type: none"> - Peel-Yalgorup Wetlands Trails - In-fill sewerage to remaining suburbs of Mandurah - Housing First allocation for Mandurah - Government assuming management of Marina - Reviewing rate exemptions to State Government housing - State Government investment in coastal and estuary erosion - Point Grey - appropriate land use 	<ul style="list-style-type: none"> - SE Dawesville Channel foreshore development - Mental health co-response located in Mandurah - Assertive Outreach services trial - Dawesville Community Centre (design and construct) - Lakelands-Madora Bay pedestrian bridge - Equitable tourism funding and promotion - Additional permanent Police in Mandurah
		<ul style="list-style-type: none"> - Hydrogen refuelling station; training and upskilling 	<ul style="list-style-type: none"> - State Government funding of Mosquito program (winter spraying) - Off road vehicle space 	<ul style="list-style-type: none"> - State wildlife officers based in Mandurah - Equitable regional arts funding
		Profile	Influence	Act
		<div>←</div> <div>Resourcing, effort and engagement (indicative)</div> <div>→</div> <div>High</div>		

Current Council Meeting Structure



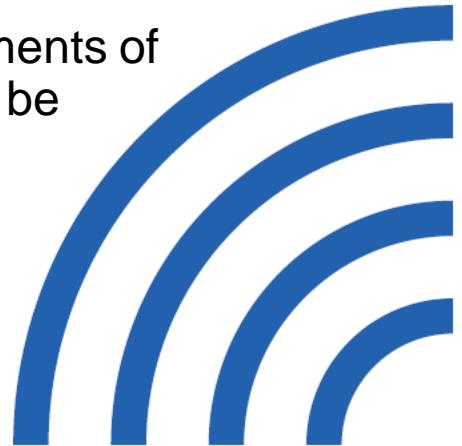
Fees and Allowances

Nature of Expense / Allowance	Approved Limits		
	In accordance with Policy GVN 07 Elected Member Entitlements		
	Mayor	Deputy Mayor	Council Member
Mayor and Deputy Mayor Allowance	\$89,753	\$22,438	N/A
Meeting Attendance Fees	\$47,516	\$31,678	\$31,678
Mayoral Vehicle	Provision of MV	N/A	N/A
Use of Private Motor Vehicle	N/A	Mileage Allowance	Mileage Allowance
Information, Communication and Technology Allowance	\$3,500	\$3,500	\$3,500
Home Office Furniture (one claim per term of office)	\$500	\$500	\$500
Clothing and Footwear	\$1,000	\$500	\$500
Training and Professional Development	\$16,000 over two years	\$8,000 over two years	\$8,000 over two years



Electoral Advertising Signage and Permit Request - *Local Government Property and Public Places Local Law 2016*

- Candidates for the upcoming local election may wish to advertise to seek community support. The City receives a high number of complaints regarding election advertising due to its volume and positioning.
- Election advertising means any sign or advertisement which encourages persons to vote for a candidate, political party or referenda or matter relating to any federal, state or local government election.
- You must remain compliant with the City's Local Government Property and Public Places Local Law 2016. The factsheet available on the website outlines some important information relating to election advertising placed on local government property. Additional information is available for requirements for private property.
- A permit is required to erect or place election advertising on public property. The requirements of the Local Government Property and Public Places Local Law 2016 as detailed below will be strictly enforced through impoundment of signs and / or the issuance of infringements.



Electoral Gifts – Definition

Gift is relevant if:

- the value of the gift is \$200 or more; or
- the value of the gift is less than \$200, but the gift is one of 2 or more gifts, with a total value of \$200 or more made by one person at any time.

A 'gift' includes:

- money
 - non-monetary item of value
 - in kind or where there is inadequate financial consideration, such as the receipt of a discount (where the difference or the discount is worth more than \$200)
 - a financial or other contribution to travel
 - the provision of a service for no consideration or for inadequate consideration
 - a firm promise or agreement to give a gift at some future time.
-
- Any gift from unidentified donors must not be accepted. You must make take all reasonable steps to return the gift or deliver the gift to the CEO for disposal.



Electoral Gifts – Disclosure

- Both candidates and donors are required to disclose information about any electoral related gifts that are given or promised within the disclosure period.
- **The disclosure period for the 2021 Local Government Election commenced on 16 April 2021.**
- Within three days of nomination a candidate is required to disclose any gifts received in the relevant period prior to nomination and disclose any further gifts received thereafter.
- Within three days of nomination a donor is required to disclose a gift or promise of a gift to a candidate in the relevant period prior to nomination and disclose any gift or promise of a gift thereafter.
- Candidates should advise donors of their reporting responsibilities.
- Failure to disclose may result in a \$5,000 penalty.
- Disclosure to be made to the CEO complete form 9A Disclosure of Gifts
- The electoral gift register will be available on the City of Mandurah website and at the City of Mandurah Administration Offices
- 9A Disclosure of Gifts Form and Electoral Gifts factsheet on the City of Mandurah website.



Caretaker Period Policy

➤ Requests for information

- Candidates shall be provided with equitable access to the City's public information in accordance with the Act.
- All election process enquiries from Candidates, will be directed to the Returning Officer, or where the matter is outside the responsibility of the Returning Officer, to the CEO.

➤ Candidate Requests on behalf of Electors, Residents or Ratepayers

- Where a Candidate requires the assistance of the City to respond to a request made by an Elector, Resident or Ratepayer, then the City will provide the response directly to the requesting Elector, Resident or Ratepayer

➤ Candidate Campaign and Electoral Materials

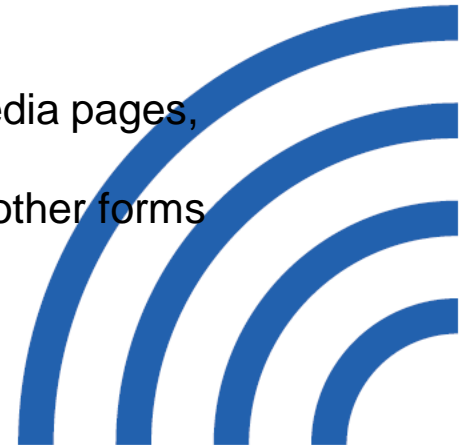
- In any campaign Electoral Material, Candidates are prohibited from using the City's official crest, logo or photographs or using City's publications without acknowledgment.

➤ Candidate participation at Council or Committee Meetings

- Candidates are requested to identify themselves as a Candidate prior to asking public question, public statement or deputation at a Council or Committee meeting.

➤ Social Media

- Candidates must not provide any responses to posts, statements or questions on the City's social media pages, in relation to their own candidacy or the candidacy of another person.
- In accordance with the Code of Conduct, Candidates must ensure that their use of social media and other forms of communication complies and must only publish material that is factually correct.



Further information for candidates

- Western Australian Electoral Commission

- Department of Local Government, Sport and Cultural Industries
 - Website
 - Becoming a Local Government Councillor – Wednesday 18 August 2021 – 5.45pm

- Western Australian Local Government Association
 - Candidates Information Briefing – Wednesday 18 August 2021 5.00pm

- City of Mandurah
 - Website



Candidate Information Briefing



“to be a Councillor
or not to be a Councillor...”

“that is the question we
hope to answer tonight!”



Presented by: James McGovern, Manager Governance & Procurement

Introduction

- **Purpose of Local Government**
- **Role of Council and Council Members**
- **Playing Your Role on Council**
- **Declaration of Interests**
- **New Behaviour Provisions Relating to Candidates**
- **Frequently Asked Questions**
- **Induction and Training**
- **Your Questions**

Purpose of Local Government

A Quick Snapshot

- **139** Councils with **1222** Elected Officials representing **2,589,000** constituents employing a total workforce of **22,000 (16,500 FTE)**
- Spending **\$4.2 Billion** per year, which is **7.3%** of the Public Sector spend.
- Total Assets of **\$48 Billion**



Constitutional Arrangements



The 'Grass Roots' form of Government

WESTERN AUSTRALIA
CONSTITUTION ACT 1889

Local Government is a creature of State Government

Local Government Act

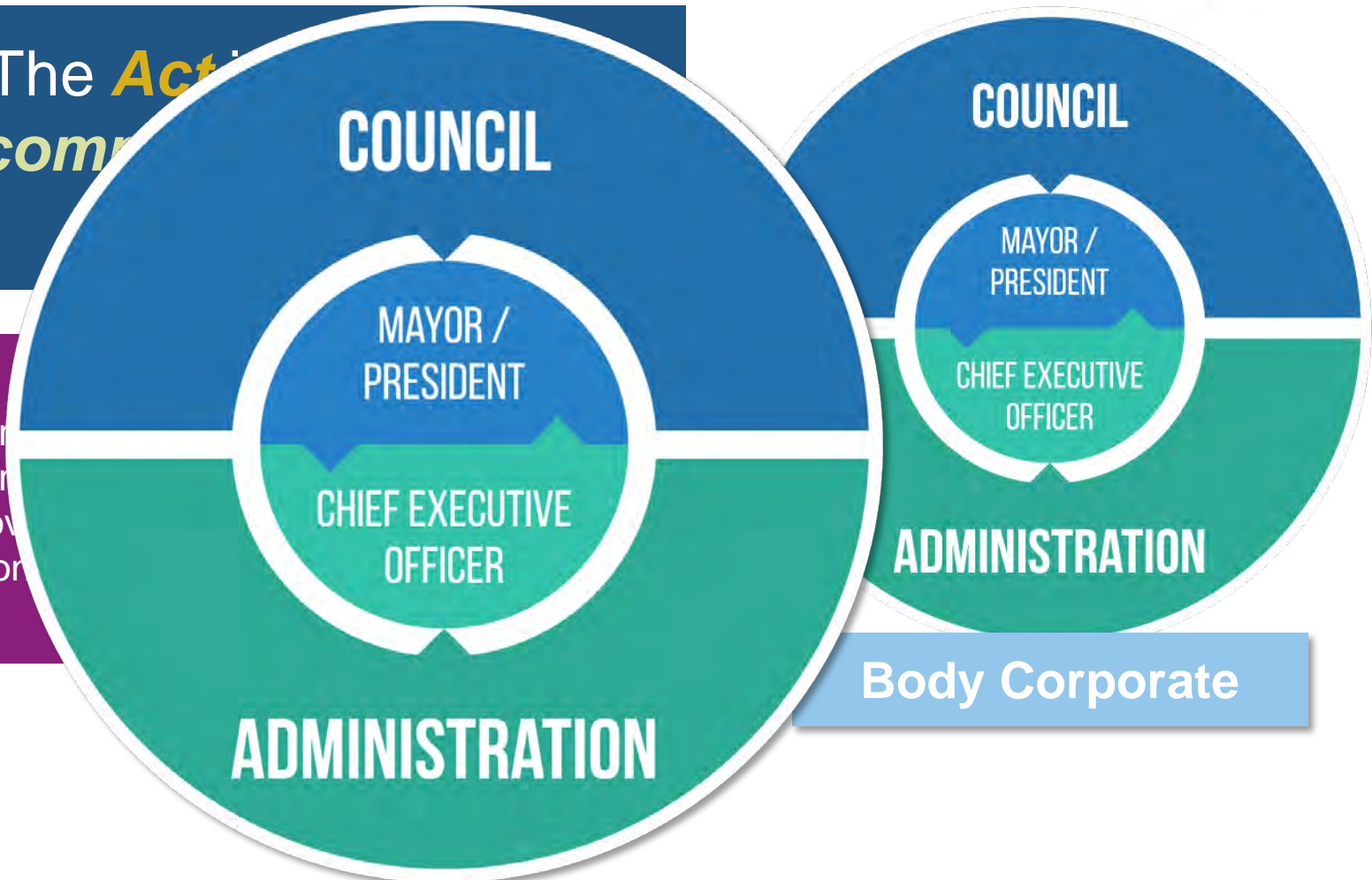


Local Government Act 1995

Created by
Parliament

The **Act**
comp

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Govern
to prov
not cor



Purpose and Intent of Local Government Act

A graphic of a book cover for the Local Government Act 1995. The cover has a grey background with a white central panel containing the title. A blue horizontal bar is at the top, and a yellow box at the bottom says "Created by Parliament".

Local Government Act 1995

Created by
Parliament

“There will be clear specifications of the roles of key players...the Council, Mayor/President, and Councillors...designed to promote efficient administration...and avoid conflicts caused by uncertainty.

*The Act will provide a clear distinction between the **representative** and **policy making** role of the elected Councillors and the **administrative** and **advisory** role of the Chief Executive Officer...”*

Diversity of Service Provision



**People
Services**



**Property
Services**



**Regulatory
Services**

**Local Government
*must provide:***

Town planning and building controls, residential waste collection, **local roads**, fire control, dog and cat management, swimming pool inspections and food and public health inspections.

**Local Government
*can provide:***

Sport and recreation facilities, home and community care, **footpath and cycle networks**, community safety and amenity, cultural activities, **community events**, public libraries, seniors and child care services, local environmental management and protection, **tourism initiatives** and fostering economic development.

Local Government Oversight

As the level of government with Constitutional Powers, the State Government maintains control through mechanisms that mean it retains review and oversight.

Examples of these include:



**Minister for
Local
Government**

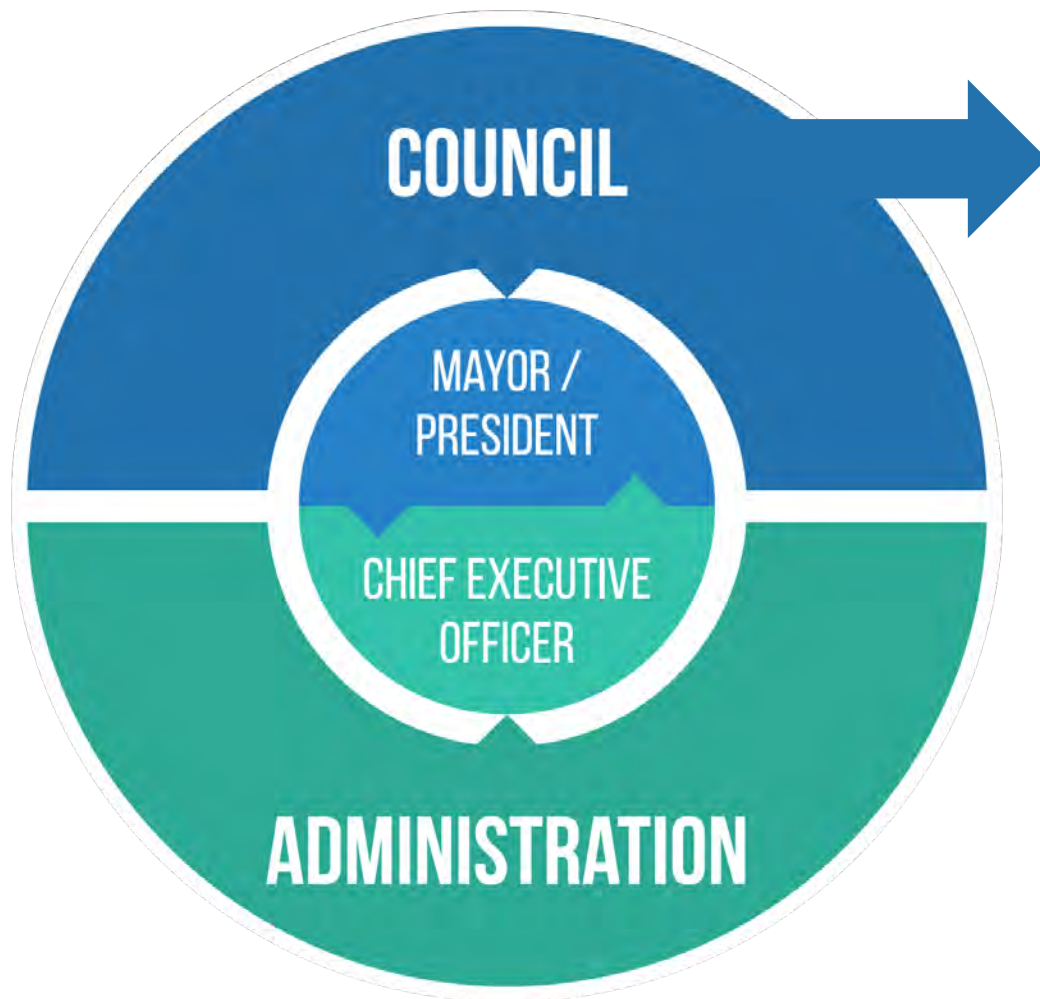


**State
Administrative
Tribunal**



**Auditor
General**

Role of Council and Council Members



Role of Council

1. The Council

- a) governs the Local Government's affairs; and
- b) is responsible for the performance of the Local Government's functions.

2. Without limiting subsection (1), the Council is to

- a) oversee the allocation of the Local Government's finances and resources; and
- b) determine the Local Government's policies.

Local Government Act 1995 s. 2.7

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Local Government Act 1995

Role of Councillor

- a) represents the interests of **electors**, **ratepayers** and **residents** of the district; and
- b) provides **leadership** and **guidance** to the community in the district; and
- c) **facilitates communication** between the community and the Council; and
- d) participates in the **Local Government's decision-making processes** at Council and Committee meetings; and
- e) performs such other functions as are given to a Councillor by this Act or any other written law.

Local Government Act 1995 s. 2.10

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Local Government Act 1995

Role of Mayor / President

The Mayor / President

- a) presides at meetings in accordance with this Act; and
- b) provides leaderships and guidance to the community in the district; and
- c) carries out civic and ceremonial duties on behalf of the Local Government; and
- d) speaks on behalf of the Local Government; and
- e) performs such other functions as are given to the Mayor or President by this Act or any other written law; and
- f) liaises with the CEO on the Local Government's affairs and the performance of its functions.

Local Government Act 1995 s2.8

Functions of Chief Executive Officer



- a) **advise the Council** in relation to the functions of a Local Government under this Act and other written laws; and
- b) ensure that **advice and information** is available to the Council so that informed decisions can be made; and
- c) cause **Council decisions to be implemented**; and
- d) manage the **day to day operations** of the Local Government; and
- e) **liaise with the Mayor or President** on the Local Government's affairs and the performance of the Local Government's functions; and
- f) **speak on behalf of the Local Government** if the Mayor or President agrees; and
- g) be responsible for the **employment, management supervision, direction** and **dismissal** of other employees (subject to section 5.37(2) in relation to senior employees); and
- h) ensure that **records and documents** of the Local Government are properly kept for the purposes of this Act and any other written law; and
- i) perform any other function specified or delegated by the Local Government or imposed under this Act or any other written law as a function to be performed by the CEO.

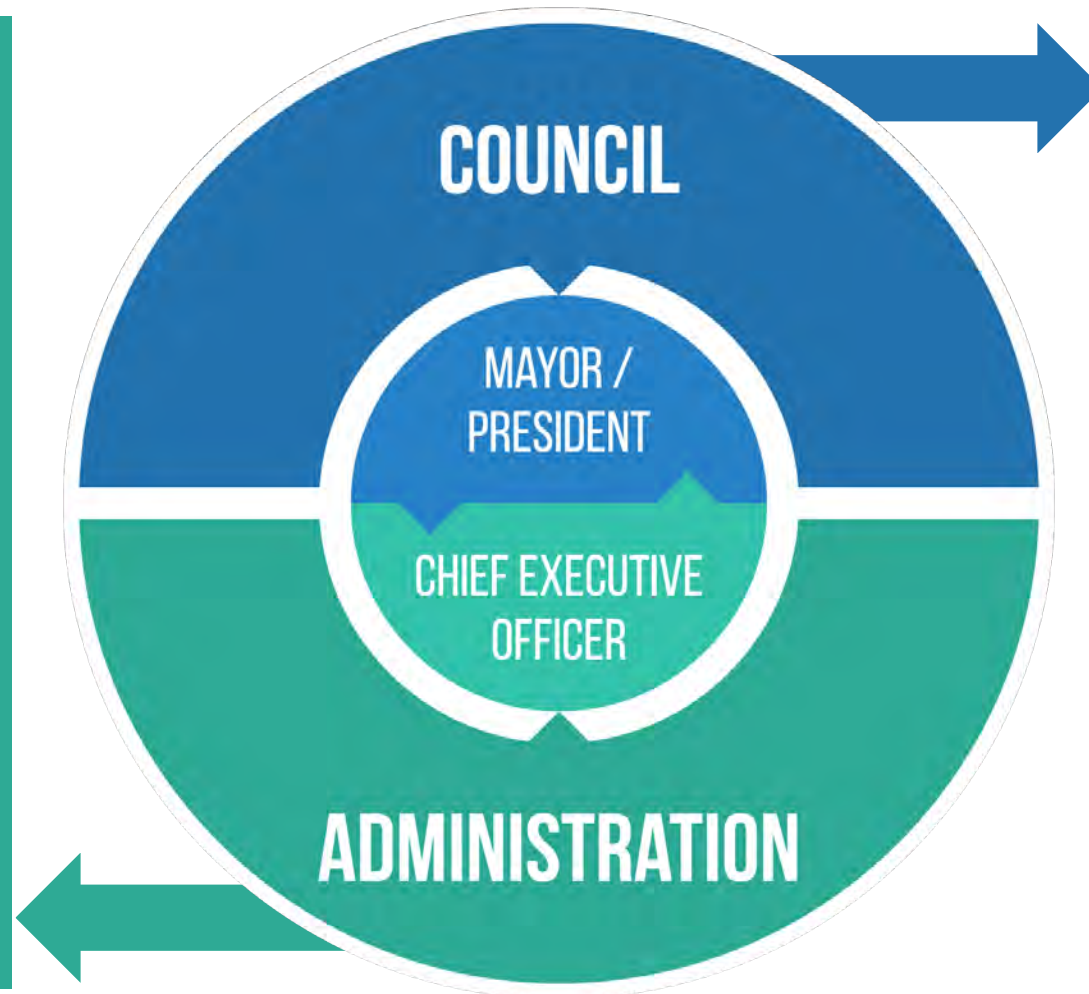
Local Government Act 1995 s. 5.41

Separation of Roles and Functions



Administration

- Provide advice and information to Council
- Implement Council decisions
- Manage assets of the Local Government
- Direct employees in performance of service delivery functions
- Manage all day to day operations of Local Government



Council

- Make decisions on behalf of the community
- Sets the future direction
- Decides policy
- Allocates the funding to meet resource needs
- Decides on the level of community services
- Responsible Authority for Land Use Planning

Playing your Role on Council

Playing your Role on Council

A councillor —

(a) represents the interests of electors, ratepayers and residents of the district; and

(b) provides leadership and guidance to the community in the district; and

(c) facilitates communication between the community and the council; and

(d) participates in the local government's decision-making processes at council and committee meetings; and

(e) performs such other functions as are given to a councillor by this Act or any other written law.

(1) The mayor or president —

(a) presides at meetings in accordance with this Act; and

(b) provides leadership and guidance to the community in the district; and

(c) carries out civic and ceremonial duties on behalf of the local government; and

(d) speaks on behalf of the local government; and

~~(e) performs such other functions as are given to the mayor or president by this Act or any other written law; and~~

(f) **liaises with the CEO** on the local government's affairs and the performance of its functions.

Provide advice and
information to council

A councillor —

(a) represents the interests of electors,
ratepayers and residents of the district; and



Declaration by elected member of council

Declaration by elected member

I,

of ¹,

having been elected to the office of ²mayor/deputy mayor/president/deputy president/councillor of the³

.....,

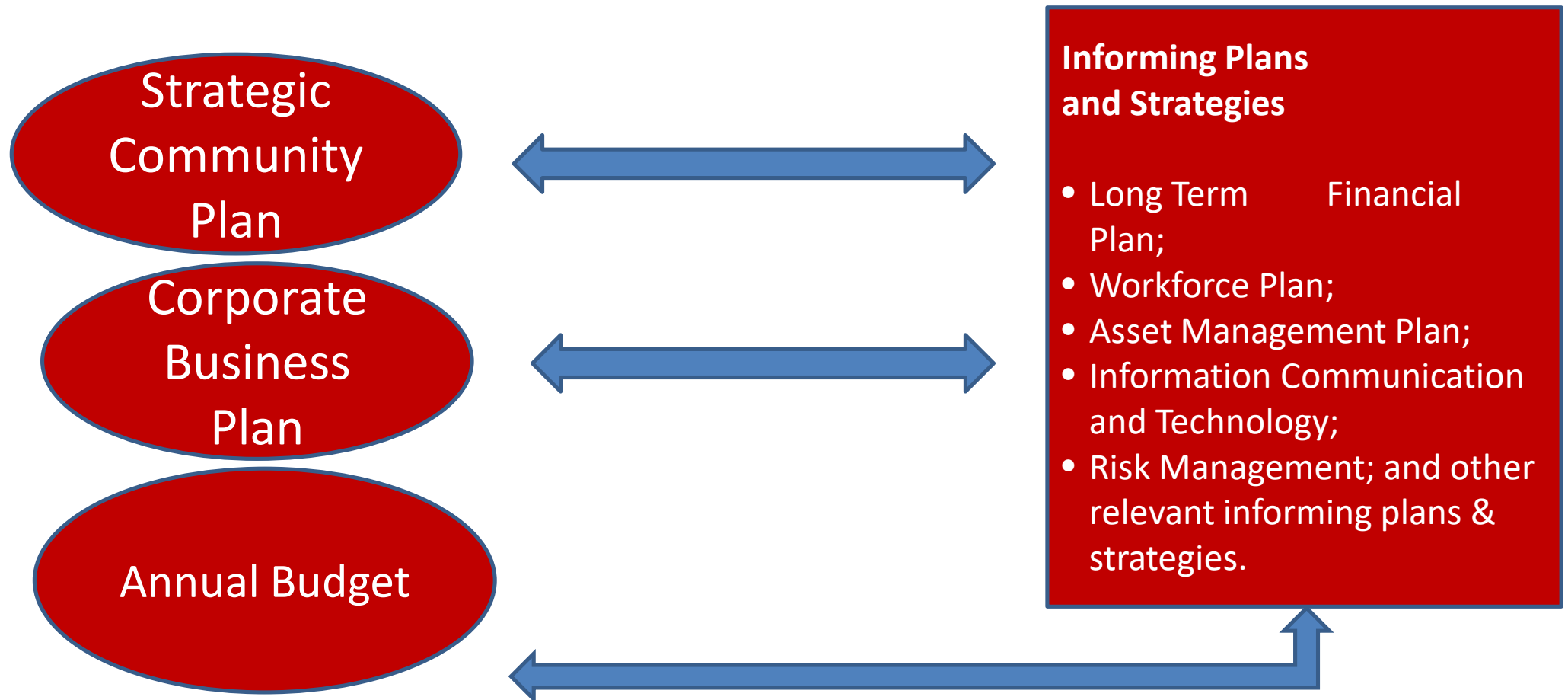
**declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity,
fulfil the duties of the office for the people in the district according to the best of my judgment
and ability, and will observe the code of conduct adopted by the ³ under
section 5.104 of the *Local Government Act 1995*.**

A councillor —

(b) provides leadership and guidance to the community in the district; and



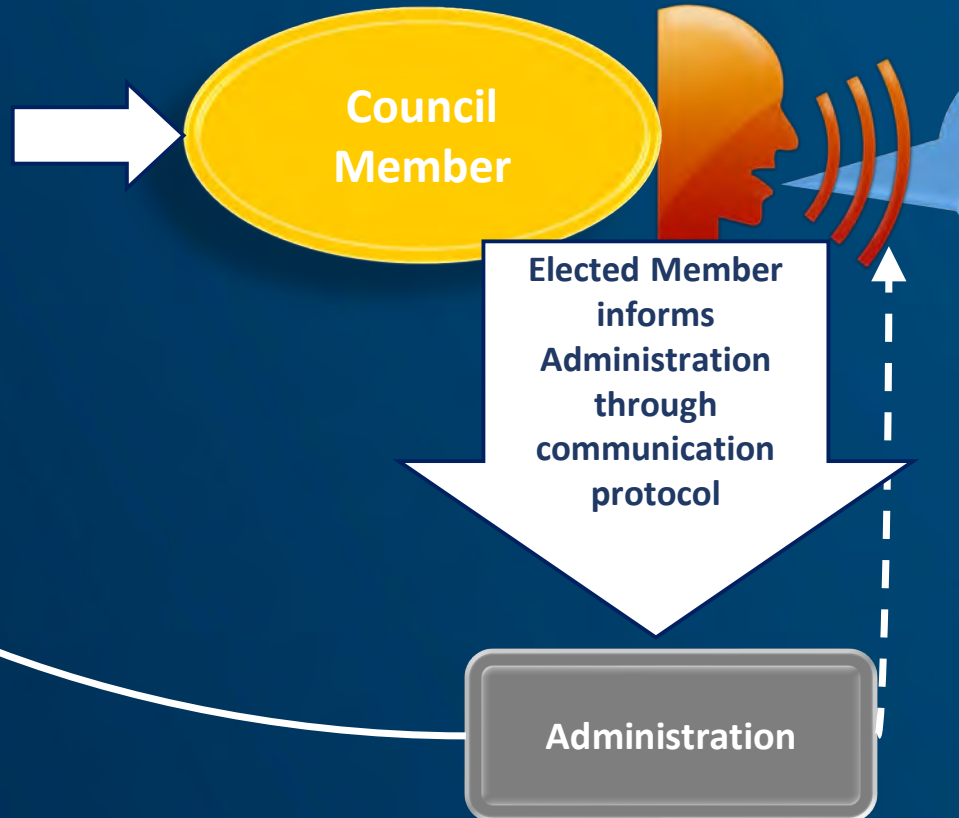
Planning for the Future



A councillor —

(c) facilitates communication between the community and the council; and

Community Member requests an Elected Member to respond to: **Works Request, Complaint or Concern** regarding the Local Government's operations.



"Thank you for advising me, I'll follow up with our Administration and ensure you get a response."

The Administration will investigate, prepare a response to the Community Member and advise the Elected Member of the outcome if requested.

A councillor —

(d) participates in the local government's decision-making processes at council and committee meetings; and



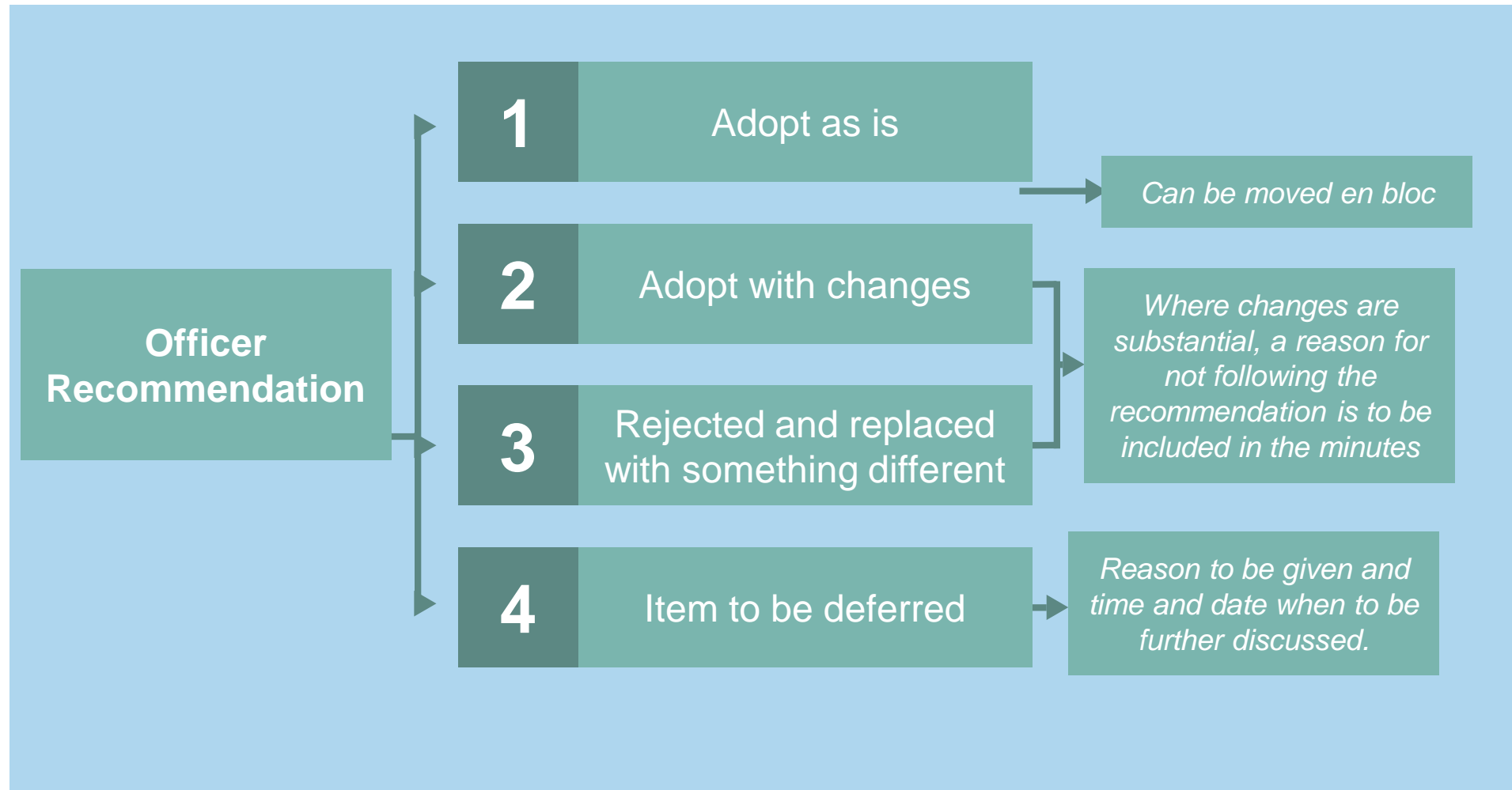
Typically most meetings deal with:

- Policy and Strategy;
- Dealing with development applications;
- Major Projects;
- Annual budget and monthly financial management reports;
- Range, scope and delivery of services; and
- Monitoring performance and compliance.



A councillor —

(d) participates in the local government's decision-making processes at council and committee meetings; and



A councillor —

(d) participates in the local government's decision-making processes at council and committee meetings; and



Model Code of Conduct – Division 3 cl. 10

Council or committee meetings:

- Must not act in abusive or threatening manner
- Must not make false or misleading statement
- Must not repeatedly disrupt the meeting
- Must comply with local law
- Must comply with direction of person presiding
- Must cease conduct that has been ruled out of order

A councillor —

(d) participates in the local government's decision-making processes at council and committee meetings; and



Qualified Privilege

An important principle applying to Local Government Council meetings is one of **'Qualified Privilege'**.

As opposed to **Parliamentary Privilege/Absolute Privilege**, a member of Council has *limited defences* available to them should they be the subject of a claim for damages based on alleged or actual defamatory statements made by him or her when speaking before, or on behalf of, the Council.

The mayor or president —

(a) presides at meetings in accordance with this Act; and



Presiding Member – ‘Servant of the Meeting’

Know how to
use the rules

Keep order and
set the tone of
the meeting

Act as the
servant of the
meeting

Be impartial

Proceed the
business
through the
meeting

Use the casting
vote

Dealing with
points of order

Dealing with
motions

Dealing with
amendments

The Presiding Member may take part in a discussion of any matter before the Council, subject to compliance with this local law

Standing Orders / Meeting Procedures Local Law

The CEO —

Provide advice and
information to council

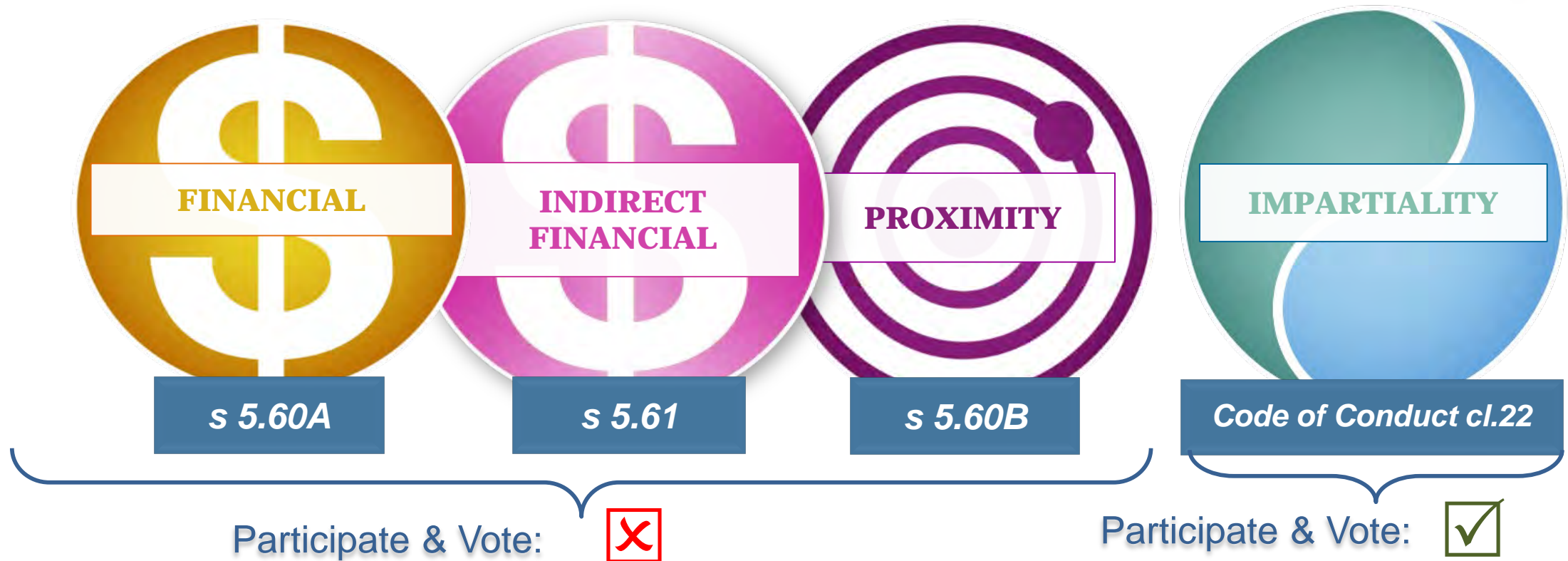


Role of CEO – ‘Advisor to the Meeting’

- CEO’s responsibility to prepare Agenda - Section 5.41(a) and (b); Admin Reg. 14
- Advice provided to Council in reports and other documents to be tabled at the meeting
- Applies discretion to mark items ‘confidential’ if likely to be dealt with under Section 5.23(2) – Admin Reg 14(2)
- May assist Elected Members prepare Notices of Motion – Standing Orders Local Law
- Recommend items of a Confidential Nature – Admin Reg 14(2) and Standing Orders Local Law

Declarations of Interest

Declaring Interests



New Behavioural Provisions For Candidates

Application of Code to Candidates

Department of Local Government, Sport and Cultural Industries Local Government Act Review – Elections

‘Community concern around the conduct of candidates.....during election campaigns’

‘A new Code of Conduct for council members which will include..... the requirement to abide by the Code of Conduct will be extended to candidates in local government elections.’

WALGA Advocacy

‘Propose the development of a Candidates’ Code of Conduct’

Behaviour – Division 3 of Code



Behavioural provisions apply to Candidates

Personal Integrity

cl 8

- Use of social media and other communication complies with Code
- Only publish factually correct material

Relationship with others

cl 9

- Must not bully / harass, or refer to person using offensive / derogatory language
- Must not disparage character, or impute dishonest motives to Council Member, Committee Member, candidate or employee in connection with performance of duties
- Must deal with media in positive way, in accordance with any relevant LG policy

Council or Committee meetings

cl 10

- When attending Council / Committee meeting:
- Must not act in abusive / threatening manner
 - Must not make statement known (or reasonably should know) is false or misleading
 - Must not repeatedly disrupt the meeting
 - Must comply with Local Law and any directions of Presiding Member
 - Must cease any conduct ruled out of order

Rules of Conduct – Division 4 of Code



- Rules of Conduct apply to Candidates
- Complaints to Standards Panel, minor breach process

**Misuse of Local
Government resources**
cl 17

**Securing personal
advantage or
disadvanaging others**
cl 18

**Prohibition against
involvement in
administration**
cl 19

**Relationship with
Local Government
employees**
cl 20

**Disclosure of
information**
cl 21

Disclosure of interests
cl 22

**Compliance with plan
requirement**
cl 23

Publishing Information

4.88. Offence to print, publish or distribute misleading or deceptive material

- (1) A person must not, during the relevant period in relation to an election —
- (a) print, publish or distribute deceptive material; or
 - (b) cause deceptive material to be printed, published or distributed.

Penalty: a fine of \$5 000 or imprisonment for one year.

Candidate Induction and Universal Training



A requirement for nominating for the 2021 elections is the completion of the Department of Local Government, Sport & Cultural Industries Candidate Induction Session.
Located on the Department's home page.

www.dlgsc.wa.gov.au

Universal training



5 core training units to be completed within 12 months



Question Time



Governance & Procurement Team

Need more information or assistance?

WALGA's Governance & Procurement Team:

James McGovern, Manager Governance & Procurement

Lyn Fogg, Governance Specialist

Felicity Morris, Governance Specialist

Willem Bouwer, Governance Specialist

Tania Narkevich, Procurement Specialist

Tony Brown, Executive Manager Governance & Organisational Services



08 9213 2514



governance@walga.asn.au



City of Mandurah

Ordinary Election

16 October 2021



WESTERN AUSTRALIAN
Electoral Commission



Eligibility

- 18 or over
- Enrolled as an elector of the district
- Cannot be a nominee of body corporate
- Must have completed the mandatory course
Induction for Prospective Candidates
www.dlgsc.wa.gov.au/local-government/local-governments/council-elections/local-government-candidate-induction
- Is not a candidate in another election for councillor

Disqualifications

- A member of parliament
- An insolvent under administration
- Convicted of a crime and is in prison serving a sentence for that crime
- Convicted in the preceding 5 years of a serious local government offence
- Have been convicted of an offence for which the penalty was imprisonment for more than 5 years
- An elected member of another local government
- Misapplication of funds or property



WESTERN AUSTRALIAN
Electoral Commission



Candidate Information USB

- Information for candidates and scrutineers
- Relevant forms
- Candidates Guide
- Ballot paper Formality Guide



WESTERN AUSTRALIAN
Electoral Commission



An effective nomination

- Completed and signed nomination form
(including providing reference number & date of completion of the on-line candidate induction)
- Candidate profile
- Deposit \$80 cash
- Received by Returning Officer before closing of nominations



WESTERN AUSTRALIAN
Electoral Commission



Online WAEC nomination builder

- Online nomination builder available from www.elections.wa.gov.au
- You can prepare the nomination form, profile and upload photograph online
- You **can not** nominate online
- Provide reference number at RO interview when submitting nomination

Nominating for Election

Online WAEC nomination builder



WESTERN AUSTRALIAN
Electoral Commission

Election Management System

Candidate Nomination

Create a new nomination, or retrieve and edit a nomination that you created previously.

Create New Nomination

Retrieve Existing Nomination

Nomination Builder



nomination builder 2021

nomination builder

local government elections



Electoral Commission



WESTERN AUSTRALIAN
Electoral Commission



Profile

- Written in English and not more than 800 characters including spaces
- Biographical information about the candidate
- Statement of candidate's policies or beliefs
- Not to be false or misleading
- Passport size recent photograph, head or head and shoulders (optional)
- Profile will be placed on the Council's website as well as included in the postal package



WESTERN AUSTRALIAN
Electoral Commission



Electoral Rolls

Free to candidates for campaigning purposes

- 1 Residents Roll
- 1 Owners and Occupiers Roll
- for the ward or district they are contesting
- only to be used for electoral purposes



WESTERN AUSTRALIAN
Electoral Commission



Postal Voting

Mail-out of packages

- Election packages to be lodged with Australia Post from Wednesday 22 September 2021
- Last weekend for effective campaigning
2 – 3 October 2021

Postal Voting

Return of Voting Packages

- Packages can be posted to the Returning Officer or hand-delivered to the local government office
- Australia Post returned numbers posted on the Commission's website daily
- Typically about 50% of packages are returning within the first 5 business days

Postal voting

Candidate Rules

- You cannot assist the elector to mark their ballot paper
- You or a representative cannot take custody of an envelope in which there is a postal vote
- Penalties apply

Issue of Replacement Voting Packages

Local Government staff can issue replacement voting papers – the original election package will need to be cancelled first



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Electoral Commission



Election Day – Close of Poll 6.00pm

- Count process – first past the post; manual count
- Scrutineers
- The Returning Officer declares the results on the night
- Results are posted onto the Commission's election website www.elections.wa.gov.au

Post-Election Procedures

Refund of deposits

Deposits are refunded to:

- Any candidates elected
- Any non-elected candidates who receive at least 5% of the total number votes included in the count

Electoral Material

- No specific commencement date for electoral advertising – rules apply at any time
- Handbills, pamphlets, notices, letters and other printed articles – must have NAME and ADDRESS of person authorising and the NAME and ADDRESS of printer
- The address must NOT be a post office box
- Newspaper advertising only requires the NAME and ADDRESS of the person authorising the advertisement



Electoral Offences

- Bribery and undue influence
- Printing and publishing of unauthorised electoral material
- Print, publish or distribute misleading or deceptive material
- Canvassing in or near polling places
- Offences relating to postal votes
- Interference with electors and infringement of secrecy



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Scrutineers

- Appointment Form
 - Must be appointed by a candidate
- Refer to *Information for Scrutineers* for rights and obligations

Disclosure of electoral gifts

- Chief Executive Officer maintains electoral gift register
- Gift Register is available for public viewing
- Refer all questions to the Chief Executive Officer

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City of Mandurah

Ordinary Election

16 October 2021

Returning Officer: Raelyn Punch

Mobile: 0437 828 469

Email: LGro_mand@elections.wa.gov.au





Thank you.

